

TUTOR ADULT ENGLISH LEARNERS

OneAmerica, in partnership with Lake Washington School District is looking for tutors for the English Innovations Program at John Muir Elementary. Strengthen your teaching and leadership skills while providing support to English language learners.

TIME COMMITMENT:

3/13/2017 - 06/09/2017

-Minimum of one evening class session (2.5 hrs) per week for the duration of the 12-week class cycle

-Attend orientation & training

LOCATION:

John Muir Elementary School
14012 132nd Ave NE
Kirkland, WA 98034

QUALIFICATIONS:

- Tutors need to be fluent English speakers
- Bilingual/Multilingual skills in Spanish, Portuguese, Arabic, Hmong, Vietnamese, and/or Russian (preferred not required)
- Interest in English Learners and immigrant populations
- Basic knowledge of technology (internet, email, etc)
- Previous tutoring experience is a plus

PRIMARY RESPONSIBILITIES:

- Mentor a small group of five students during class and group discussion
- Assist adult learners one-on-one in class with English language and computer literacy skills
- Help facilitate in-class activities (with opportunities to lead lessons and create lesson plans)
- Conduct follow-up with students to encourage attendance and participation
- Provide information and referrals to students transitioning out of EI class

HOW TO APPLY:

Please contact Kristen Navaluna, English Innovations Coach, at kristen@weareoneamerica.org if you are interested in becoming a tutor.



VOLUNTEER POSITION DESCRIPTION

Position Title: English Innovations Tutor

Location: John Muir Elementary School. 14012 132nd Ave NE, Kirkland, WA 98034

Purpose: Assist adults whose first language is not English to increase their English language and digital literacy skills so that they can better achieve personal and professional goals, and be equipped to participate in their student's educational experience.

Project Overview: OneAmerica, in partnership with Lake Washington School District, will be offering free *English Innovations*® classes in Kirkland. *English Innovations*® is a blended social learning model that integrates English language learning in a collaborative, supportive classroom environment with online tools that enable self-paced, independent learning. The learning framework emphasizes a community-based approach, highlighting the importance of volunteer and peer support.

Volunteer Responsibilities:

- Tutor and mentor a small group of five students to help them see the class through fruition
- Assist adult immigrant learners one-on-one in class with English language and computer literacy skills
- Facilitate small group conversations
- Help facilitate in-class activities (with opportunities to lead lessons and create lesson plans)
- Conduct follow-up with students to encourage attendance and participation
- Provide information and referrals to students transitioning out of EI class
- Encourage and motivate learners via email and Skype outside of class

Qualifications & Requirements:

- Complete volunteer application and background check process
- Attend a 2-hour pre-service orientation, plus occasional ongoing volunteer training
- Interest in immigrant communities and sincere desire to support others in achieving their goals
- Ability to establish a relationship based on respect, with sensitivity to persons of different backgrounds
- Basic knowledge of technology (internet, email etc.) and digital literacy
- Previous tutoring experience a plus
- Ability to speak native language of students (Spanish, Arabic, Hmong, Vietnamese, Russian, Portuguese) a plus

Time Commitment: 3/13/2017 - 06/09/2017. Minimum weekly time commitment of one evening class session (2.5 hrs.) for 12-week duration of class cycle; Optional 30-60 min/weekly digital communication (Skype, Email) with students outside of class.

How to Apply: Please email Kristen at kristen@weareoneamerica.org if you are interested in this position.